New taxi driver applications – frequently asked questions.

Q. Do I need to have held a driving licence for a period of time?
A. Yes, all applicants must have held a full driving licence for at least a year.

Q. Is there an age restriction for an application?
A. No.

Q. I have a criminal record and/or have been convicted of a driving offence; will these affect my application?
A. It depends on the nature of convictions and time period. The Licensing Section has a policy on granting driver’s licences which can be found in the application pack. A recurring conviction may also be considered (even if it is outside the policy).

The Licensing Policy can be found here.
http://www.hullcc.gov.uk/pls/portal/docs/PAGE/HOME/BUSINESS/BUSINESS%20AND%20STREET%20TRADING%20LICENCES/TAXI%20AND%20MINICAB%20LICENCES/POLICY%20ON%20GRANTING%20DRIVERS%20LICENCES/TAXILICENSINGPOLICY.PDF

Q. I already have an Enhanced CRB that was done through an external organisation or council department; can this be used for my application?
A. No, all grants must have a CRB conducted by the Licensing Section.

Q. When should I book a taxi driver appointment and how do I do this?
A. We recommend that no appointment should be made until the medical is passed. An appointment is arranged by contacting 300300 and is catered around you.

Q. How long is a medical valid for?
A. 28 days from date of signature. Any medical submitted after this period will be invalid.

Q. What happens after my appointment?
A. The CRB disclosure will be sent off and you should now be looking at booking your driving and initial assessments. Once these are both passed, you must bring the certificates back to Licensing.

Q. My CRB has arrived at my home address, do Licensing need to see it?
A. Yes, this should be brought as soon as practicable.

Q. Is there a time limit in which the application should be completed?
A. Yes, 6 months from receipt of receiving the CRB.

Q. When my application is complete, how soon should I expect my badge to be issued?
A. Assuming that there is no problem with the overall application, your licence will be processed and usually issued on the same day.

Q. I was currently working at time of my application so do I need to provide proof that I am no longer working?

A. Yes and it needs to be in writing.

Q. Can I still continue with my current job and be issued with a driver’s badge?

A. Yes, but you can only work a maximum of 20 hours per week but again, we need confirmation of this in writing.

Q. If my application is referred to the committee, can I discuss it and be given a reason?

A. Yes, a Licensing Officer can answer any queries you may have but we will be unable to comment on the outcome of any decision that the committee may make.

Q. When is the Licensing Committee held?

A. The second Monday of each month but depending on when your application was completed, it may not be heard until the following month. In all cases, you will receive a letter inviting you to attend that will contain important information.

Q. If I am refused a licence, do I have any right of appeal?

A. Yes, any person refused a licence can appeal within 21 days of receiving notification of that decision and the process is explained in the decision letter.

Q. How do I appeal?

A. The only way to appeal is through the Magistrates’ Court.

Q. If I choose not to appeal, do I have to wait for an amount of time to re-apply?

A. No but your application could automatically go before the committee again. The policy does recommend that you wait for a minimum amount of time before making a fresh application.

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Q. Would I have to go through the full process and pay again?

A. Yes but you wouldn’t have to sit the initial assessment nor provide references again.